

Guidance Sheet for completing Evidence Forms

Please read the following carefully before completing the evidence form. The form will not take long to complete but to ensure that your evidence is valid and you are not wasting your time, each question should be answered as fully as possible.

1) Description of route

Please describe the route you have ridden, using OS map references where possible and the Hazelhurst map. There are two routes on this – the red one leads from the top of Windy Bank through to Hazelhurst Hall and Farm on Long Lane. The blue route leads from Bare Head, Shibden, down through the valley and joins the first route. State which (or both) of the routes you have ridden. If you have ridden another route – please also mark this on the map.

2) Dates

If you can verify any dates given with memorable occasions this adds validity to date claims. Please ensure you do actually put the year in as well!

Examples

- I started using the route when I got married and moved to the area
- We used the route for 6 years when my daughter had her own pony

We need to prove continuous use for 20 years, but this is not continuous use by one person. If someone used the route for 10 years, then someone else used it for the next 10, that is fine.

3) Question 8

Please describe the route as a bridleway!

4) Question 9

Width of route – if unsure of feet or metres please give an example, such as:

- wide enough for 2 horses to pass easily
- wide enough for a horse and car to pass

5) Signing and dating

Please ensure you sign and date both the form and the map.

6) Map

You need to mark on the map the line of the claimed route. Please see the guidance map on the reverse of this sheet to clarify the line of the route and mark this accordingly on the evidence form map.

Thank you very much for your time. It is greatly appreciated and will hopefully ensure the development and maintenance of safe off road riding for horses.

Forms can be returned to: 34 Kell Butts, Wainstalls, Halifax, HX2 7TW or 7 Knowle Top Drive, Lightcliffe, Halifax, HX3 8SL. If you have picked this form up from a livery yard or tack shop, we will also be returning to collect completed forms so you can leave it on site with the proprietor or manager.